

Joyofgivingonline.com Website User Manual

Introduction:

Our Aim:

To create a reality in which the citizens of every country in the world distribute among themselves all the stuff they have no need for but that has value to others. This reality will open a new source of abundance which has always existed around us, but which we never had an access to it until now.

Our Mission:

is to promote efficient and effective giving that provides opportunities for the underprivileged Ngos in India.

Our Vision:

A strong "giving" culture where Indians donate 3% of their income every year to give the poor a chance. to ensure that the most efficient and effective NGOs get access to the most resources.

Sharing and networking is the important to increase experiences, information and approach.

Aims and objectives will be broadened with the help of network organizations.

Transparency and accountability - As 'trustees' of tax payer resources, we believe in being proactively accountable and transparent in all that we do and to all our stakeholders.

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Contents

- Quick Setup Guide
- Introduction to Universal Access
- Account Management

Quick Guide to Setting Up Your Account

Registration: **By Enter Site**, you should have received an automated e-mail prompting you to register. The message was sent via helpdesk@joyofgivingonline.com. On occasion, messages from this e-mail address are filtered to a spam or junk e-mail folder. If that is the case, you may need to add helpdesk@joyofgivingonline.com to your contacts list.

To register and set up a username and password, go to activation link mentioned in welcome mail and complete the information within the form. If you have any questions as you complete this form, please let us know. ***If you already set up a username and password on Joyofgivingonline.com website, and need a password, you may click on the "Forget Password" link under the login area.***

Quick Guide to Accessing Our Programs

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1. Go to www.joyofgivingonline.com and enter your *username and password*. You will be taken to a page with quick links to our various programs on Home Page. This page will assist you as you navigate the programs throughout the website.
2. Click on any **My Account**, (*Right Hand top of the Main Page*) and you will be taken to your account page. From the main page, this is one of the most engaging program components.
 - **Profile** : Edit & Submit complete Organisation information
 - **Contact** : Edit & Submit complete Organisation Contact information
 - **Working Preference**: Edit & Submit user working information & Availability
 - **NGO Detail** : Edit & Submit complete Organisation information(*Upload Logo*)
 - **NGO Projects**: Edit & Submit complete information of NGO Program & Bank Account Details
 - **Cause Add**: Submit the each Program requirement with the Description(Required Fund for each Cause/Program)
 - **My Requests**: Access to your Report of Resource offered/Received/Requested Cause
3. An overview of what the program/ Resources offers is described at the bottom of home page.

User Guide of Joyofgivingonline.com website Home Page

- **Categories**: User can use this option to offer/Request the Resources
- **Resources with Us**: Gives complete details of Resources available with us. User are given opportunity to request for the same
- **Programmers**: List of state level organisation with the ongoing Program details
- **Certified NGO**: List of certified NGOs with Unique code(with successful verification of submitted document the code is given to the organisation)
- **Program Partners**: List of CSR, Foundation & other Organization (Organisation Who have associated with us & assigned the Program/Project)
- **Career with Us**: Job Opportunity/Vacancy in the Organisation (Job Posted by Associated Organisation/ User)
- **Giving Calculators**: this is a Tool given to users to Calculate the Tax Benefit by Donating (Organisation Can use this tool to Calculate & send the Mail of the same to there Donor/Supports)

If you need help, please contact Customer Service at helpdesk@joyofgivingonline.com

Or Call us on Customer Care: +91-8884884884, Office: 080-41653238

We have set out to use the power of the internet to enable people to rise far more for charities, easily and cost-effectively, particularly for charities working in the field of Child disability. We chose to help and support those working in the unique area to make these children independent and educated will mean a better world for them and their families living and struggling with disabilities. We realized many a good intention suffers for lack of sustained availability of funds.